

STATE OF SOUTH CAROLINA ) IN THE FAMILY COURT  
 ) FOR THE NINTH JUDICIAL CIRCUIT  
 COUNTY OF CHARLESTON )  
 ) NO: \_\_\_\_\_-DR-10-\_\_\_\_\_

\_\_\_\_\_,  
 Plaintiff(s),  
 vs.  
 \_\_\_\_\_,  
 Defendant(s).  
 \_\_\_\_\_

**PRETRIAL / SCHEDULING ORDER**

- By Hearing
- By Consent only if case is less than 365 days – otherwise attorneys & parties must be present

Hearing Date: \_\_\_\_\_  
 Administrative Judge: Judy L. McMahon  
 Plaintiff's Attorney: \_\_\_\_\_  
 Defendant's Attorney: \_\_\_\_\_  
 Guardian ad Litem: \_\_\_\_\_  
 Guardian ad Litem's Attorney: \_\_\_\_\_

**1. Mediation: (check one)**

- The parties attended mediation on \_\_\_\_\_ and were unable to resolve the case.
- The parties shall attend mediation with \_\_\_\_\_ no later than \_\_\_\_\_. Each party shall be responsible for one-half of the costs of mediation, which shall be paid on or before the date of mediation. The costs may be reallocated at the Final Hearing or by agreement of the parties. If not resolved at mediation, the second pretrial hearing shall be on \_\_\_\_\_ at \_\_\_\_\_ am/pm.

**2. Guardian Ad Litem: (check one)**

- A guardian ad litem is not needed or has been appointed.
- A guardian ad litem has not been appointed for the minor child(ren) and there is a need for the appointment of one. Therefore, \_\_\_\_\_ is hereby appointed.
- Parties agree on \_\_\_\_\_, to be appointed in this capacity.

*Attach Consent Order Appointing Guardian ad litem.*

**3. Discovery: (check at least one)**

- Discovery has been completed and case is ready to be set for trial.
- Final written discovery shall be completed by \_\_\_\_\_.
- All depositions shall be completed by \_\_\_\_\_.
- \_\_\_\_\_

**4. Trial:** Parties agree that the entire trial of this case will require \_\_\_\_\_ hours **or**

\_\_\_\_\_ days. (This includes full examination - direct, cross, re-direct, re-cross).

**5. It is hereby ordered that the within matter shall be scheduled for a final hearing as follows:**

- a. Stand-by date #1: \_\_\_\_\_ at \_\_\_\_\_ am/pm
- b. Stand-by date #2: \_\_\_\_\_ at \_\_\_\_\_ am/pm
- c. Day Certain date: \_\_\_\_\_ at \_\_\_\_\_ am/pm

*Note: If you are scheduled for a standby trial starting at 9:30 a.m., you will be notified if the trial is going forward by 12:00 p.m. the business day prior your standby date. If you are scheduled for a standby trial starting at 2:00 p.m., you will be notified if the trial is going forward by 4:00 p.m. the business day prior to the standby date. Self-represented litigants shall contact the Scheduling Clerk at (843) 958-4421 at least 12 hours prior to the standby date/time for information on whether their trial will be going forward.*

**6.** Self represented parties/attorneys are required to arrive prior to start time of trial to have court reporter mark all exhibits to be used during trial “for identification only,” unless stipulated to as “admitted without objection.”

**7. Other:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AND IT IS SO ORDERED.**

\_\_\_\_\_, 2011  
Charleston, SC

\_\_\_\_\_  
Judy L. McMahon  
Administrative Judge  
Charleston County Family Court

\_\_\_\_\_  
Plaintiff, If self represented

\_\_\_\_\_  
Defendant, If self represented

\_\_\_\_\_  
Attorney for Plaintiff

\_\_\_\_\_  
Attorney for Defendant

\_\_\_\_\_  
Guardian ad Litem

\_\_\_\_\_  
Attorney for Guardian ad Litem

<p><b><u>PENALTY FOR CONTEMPT</u></b></p> <p><b>ANY WILLFUL OR INTENTIONAL VIOLATION OF THIS ORDER SHALL BE PUNISHABLE BY UP TO ONE YEAR IN JAIL, A ONE THOUSAND FIVE- HUNDRED (\$1,500.00) DOLLAR FINE AND/OR UP TO THREE-HUNDRED (300 HOURS) OF COMMUNITY SERVICE OR A COMBINATION OF ALL THREE!</b></p>
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